
From: BRCAC (ECN)
Sent: Monday, July 22, 2019 4:56 PM
To: Christine Hanson
Cc: Balboa Reservoir Compliance (ECN)
Subject: RE: Audio recording?

Hi Christine,

I agree – the various City codes and policies can certainly be confusing. I double-checked with the City Attorney in order to answer your question. My original response was correct in that the BRCAC is a non-Charter advisory policy body and is not required to keep minutes or audio recordings. We are encouraged to keep minutes and have done so, in addition to audio recording all but the first meeting. If you'd like a City policy reference, the City Attorney suggested looking at the Good Government Guide (<https://www.sfcityattorney.org/wp-content/uploads/2019/02/Good-Government-Guide-February-2019.pdf>) pages 157 (bottom) to 160.

I hope this helps clarify your question. Thanks, Leigh

From: Christine Hanson [mailto:chrissibhanson@gmail.com]
Sent: Thursday, July 18, 2019 9:51 PM
To: BRCAC (ECN) <brcac@sfgov.org>
Subject: Re: Audio recording?

Hi Leigh,
Thank you for your reply.

Some of the CACs in SF are listed as policy bodies in regards to the Sunshine ordinance which requires an audio record of the meetings. Some of the language in the Sunshine Ordinance is a little confusing...is Balboa Reservoir CAC a passive body and not a policy body?

Chris

On Thursday, July 18, 2019, BRCAC (ECN) <brcac@sfgov.org> wrote:

Hi Christine,

Sorry for the delay – staff was out for summer vacation last week. I've checked the files and have spoken to the staff that coordinated the first meeting. There was no audio recording for the first meeting. Audio recordings are not typical for CAC meetings but are done on request, and I see in item 3 b of the minutes that there was indeed a request for audio recording at subsequent meetings. I've attached the meeting minutes that were approved by the CAC here.

Thank you, Leigh

Leigh Lutenski

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From: Christine Hanson [mailto:chrissibhanson@gmail.com]

Sent: Wednesday, July 17, 2019 11:56 PM

To: BRCAC (ECN) <brcac@sfgov.org>

Subject: Re: Audio recording?

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Hello again!

I'm wondering what happened to my request to hear the audiotape from the August 26, 2015 Balboa Reservoir CAC meeting?

Am I sending this message to the right person?

Thank you,

Christine Hanson

On Wed, Jul 10, 2019 at 11:42 PM Christine Hanson <chrissibhanson@gmail.com> wrote:

Dear Ms. Lutenski,

I would like to listen to the audiotape of the Balboa Reservoir CAC meeting held on August 26, 2015 but there doesn't seem to be a link to the tape from that meeting on the website. Could you please help me to locate it?

Also, the minutes from that meeting don't include any portion of Michael Carlin's (of SFPUC) presentation. Is there some notes from that portion of the meeting somewhere? I would like to read them.

Thank you!

Christine Hanson